



The Bigelow Neighborhood Association

Minutes for September 1, 2026 BNA Meeting

Present:

Jennevieve Schlemmer, president
Lola Nelson-Mills, vice president
Robby McClellan, treasurer
Debra Walter, member-at-large
Michelle Reynolds, member-at-large
Peggy O'Keef, member-at-large
Helen Mills, member-at-large
Laura Kramer, member-at-large

Agenda:

1. New Roles
2. Matching Grant Update
3. Budget Update
4. Bigelow Springs Park
5. Website and Email
6. Neighborhood Concerns/Public Works
7. News from Partner Organizations

Meeting began at **6:00pm**

1. New Roles

- **President:** Jennevieve Schlemmer
- **Vice President:** Lola Nelson-Mills
- **Secretary:** Britt Madsen
- **Treasurer:** Robby McClellan
- **Members-at-large:** Debra Walter, Helen Mills, Peggy O'Keefe, Michelle Reynolds, Laura Kramer

2. Matching grant update

1. Grant project updates:
 - Expense reimbursements must be made through Submittable
 - Project reports must be done by December 15, 2026 for Track A
 - Jennevieve to tap contacts to continue building content for emergency preparedness zine. Draft illustrations and ideas are looking good. Will chat with Rebecca from the city about what the most essential is for neighbors to know.

3. Budget update

1. No update this week. Robby will reach out to Barb to transfer Treasurer responsibilities and deposit cash into operating account.

4. Bigelow Springs Park

1. Saturday, October 24 has been approved by the city.

5. Website & Email

1. EMAIL: Britt to build newsletter about following topics: New BNA officers and members, fall cleanup, other upcoming events, safety info, free little art gallery and other little free libraries. Email list has been updated with all opt-ins from the block party.
2. WEBSITE: Remove old events from "upcoming events" page

6. Neighborhood Concerns & Public Works:

1. Ethan Sarles, officer from OPD was present to discuss recent spate of robberies and trespassing. He suggested encouraging neighbors to do the following:
 - Call in if people trespass on your property even if they have left
 - Call in if someone has come into your home and left, even if you left the door open or unlocked.

- Private homes do not have to have a “no trespassing” sign posted for trespassing to be illegal; however, it could discourage people coming onto the property. Businesses should have a “no trespassing” sign for ease of enforcement.
- Report any items left behind if someone has come onto your property and leave them as-is
- Having lights on will always be more of a deterrent
- You can inform someone that they are trespassing and that they should leave, but your safety should always be prioritized first.

7. News from Partner Organizations

1. No update this week

Meeting adjourned at 7:30pm

Next Meeting - TBD