# Bigelow Neighborhood Association

Meeting minutes
Tuesday, November 26, 2024

**Present:**
Peggy O'Keefe and Jennevieve Schlemmer, co-presidents
Michelle Reynolds, vice president
Robby McClellan, secretary
Barb LaForge, treasurer

## Agenda

1.Update on mailing list/website access.

We need to set up a new gmail account to tie to the website instead of a personal email.

2. Send out notice of clean up to neighborhood.

Peggy offered to send message out but didn't want to send it to just the Olympia Ave group. Either way, it needs to go out soon.

Do we want to print signs or postcards also?

3. Update on graffiti clean up attempts.

4. Can we update website now?

Dec clean up

Block party for next year.

5. Traffic and Public Works follow up by Barb and Peggy who were going to contact John Lindsay.

6. Bylaws-- re: attending meetings. Jennevieve will attend December City Council meeting and the neighborhood association meeting if they schedule one. Michelle is looking into whether the NE neighborhood alliance is meeting.

7. Budget—we didn't go over it at the last meeting.

8. Scheduling next meeting and tasks.

## Meeting began at 6:06pm

1. BUDGET:
    1. Update from treasurer: currently just over 1000k in account
    2. Some of it should go toward paying for web services/domain

2. MAILING
    1. Michelle has a mailing list on her computer which will be added to two other membership

sheets with email addresses.
2. The issue was added to the agenda because we need to communicate to the neighborhood about the winter springs cleanup
3. Peggy will email the details of the cleanup to Robby and Jennevieve: Robby will reconcile the three different email lists we have, which will hopefully capture most people in the neighborhood, and will draft an email - Jennevieve will make a flyer. Library or city will print flyers. Call ahead if printing at the city.
4. Robby rerouted the mailing list signup on the website to the newly created bigelowneighborhood@gmail.com —he will email the login to the other officers.
5. As a temporary measure, Robby can put a temporary banner up on the website that alerts people about the website being under development and about the park cleanup.

3. BIGELOW SPRINGS CLEANUP
    1. See above —Use web banner, flyer, email, text to communicate to residents about the event
    2. Peggy: Stewardship meeting on the 8th ahead of the actual cleanup event on the 14th. Cleanup begins at 10am. City rep Jennifer Gessley Gayman, the park stewardship/program specialist, will bring tools talk about invasive plants, management, cleanup.
    3. Should we consider a second Bigelow Springs cleanup in spring when everything is overgrowing?

4. GRAFFITI
    1. Jen has gotten no response from the city for acquiring a graffiti cleanup kit even though she has contacted them through multiple channels.
    2. Do we need to put a call out for a pressure washer? Do we need to have some kind of cleanup day that includes graffiti cleanup?
    3. Homeowners did not respond to Debra and Steve's outreach efforts
    4. City said graffiti was a neighborhood association responsibility, but according to their own language on their website, it is a homeowner's responsibility.
    5. Barb is going to try and reach out to the homeowners at the pink house so they'll give permission for the BNA to help them clean up the wall.
    6. ADDENDUM: The city has responded to Jennevieve via email and will provide waivers for the homeowners to sign, a graffiti cleanup kit, and possibly some assistance.

5. WEBSITE
    1. Robby will move forward with building a website on a new platform so Aaron can stop paying the subscription fee. Robby will update the information architecture and look into what the features we need cost on certain platforms (Wix and Squarespace). Perhaps there would be a donation option for member dues.

6. TRAFFIC/PUBLIC WORKS
    1. John Lindsay chatted with Peggy. Our neighborhood is on the list to have some work done in late winter. We need to figure out what we want to have painted, or what kind of signage added. Crosswalks? Signage/paint on speed humps? Etc. - Main issues to have addressed are yellow curb striping, repainting and/or elevating the bumps, making crosswalks stand out more. BNA can continue to ask neighbors about what is needed most urgently. Olympia crosswalks and East Bay crosswalk need special attention.
    2. Peggy will mark up a map of the neighborhood with things that need attention

3. Michelle to look into historic street signs.

7. BYLAWS
    1. Jennevieve is trying to get to a CNA (council of neighborhod associations) meeting, but isn't able to get reliable information on when upcoming meetings are happening. She is also trying to see which of the many city council meetings is worth attending —possibly attending one on Dec 6.
    2. ONNA (Olympia Northeast Neighborhood Alliance) is a separate organization - Michelle will be attending an ONNA meeting in December.

8. SCHEDULING
    1. January 14 for next meeting —6pm-7:30pm

9. COMMUNITY EVENTS —
    1. The city allows us to close off a street twice per year. The BNA discussed having another spring event, and have it hosted at the end of Quince above Bigelow Springs Park. Cookie/dessert exchange, games, food trucks, other ideas were discussed. This would accommodate the northern part of the neighborhood that is further from Olympia Ave.
    2. Caroling and/or cookie exchange for the holidays —start planning in June, get signups in time to plan adequately for December of 2025.

**Meeting adjourned at 7:30pm**

Future agenda items mentioned:
BIGELOW SPRINGS event —January meeting's agenda will include a discussion of Spring event

Possible future items:
Bigelow Orchard Trees, 2025 Matching grants, City of Oly Neighborhood Association program